

**SANTEE SCHOOL DISTRICT**  
REGULAR MEETING  
OF THE BOARD OF EDUCATION  
November 6, 2007  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Carlisle called the meeting to order at 7:00 p.m.  
Members present:  
Allen Carlisle, President  
Dan Bartholomew, Vice President  
Dianne El-Hajj, Clerk  
Dustin Burns, Member  
Barbara Ryan, Member  
  
Administration present:  
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
Bill Clark, Assistant Superintendent, Business Services  
John Tofflemire, Assistant Superintendent, Human Resources  
Linda Vail, Executive Assistant and Recording Secretary
2. President Carlisle invited Mrs. Debra Martin, a parent of a Cajon Park student, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.  
*Motion: El-Hajj* *Second: Burns* *Vote: 5-0*

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
  - 1.1. Developer Fees Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events

**2. Update on Fires**

Dr. Johnson shared a timeline and synopsis of the 2007 fires that began on October 21, 2007 and the impact to the Santee School District. During the entire week of the fires, the County Superintendent had conference calls where all superintendents in the County worked together in making uniform decisions about school closure and plans for re-opening the school. Dr. Johnson met with principals through conference calls during the week. Safety procedures included immediately turning off the HVACs, closely monitoring the air quality and ash falling at the schools, and coordinating clean-up efforts. The City of Santee command post kept in contact with the school district. Dr. Johnson thanked the Board for their support during the week and all of the employees who came to work and assisted in the communication and coordination of the schools' closure and reopening.

One employee lost their home and two employees had close family members that lost homes. Over 80 employees were impacted by evacuation or preparing to evacuate. The District will submit a waiver for the instructional days lost and a resolution for the ADA. A reimbursement request for expenses related to the fires will be submitted to the State. The State has extended the testing window for a week.

All schools are participating in some type of support for those affected by the fire by corresponding with other students who were impacted by the fires or by organizing donations for relief agencies or families that lost homes. New procedural guidelines for employees are being developed about what their obligation to the District is when an emergency situation occurs.

Dr. Johnson reported the Parent Link system was not effective in this emergency. It is an in-house system with only 16 truck lines and messages did not reach homes in a timely manner. Connect Ed provided their service at no cost to the District during this emergency. Parents received messages by phone in about one hour. This is the type of system that is needed for emergency parent notification. Dr. Johnson will bring a Board item in the future to address the need to review options for purchasing another communication system, as Parent Link is not working to fulfill our needs, especially in emergencies.

Member Bartholomew thanked the staff for coming in and helping. He said Grossmont's parent notification system was very timely in communicating with the parents. It is becoming apparent that we need to consider something like this. Member Burns said that now that we have experienced a better system we will not want to go back to the slow system.

Member Ryan said that even though most of our families were not directly impacted, many may have family members who were. Member Ryan asked how we were helping students at school with fire issues. Dr. Johnson said psychologists, social workers, and social worker interns were assigned to each school and available to assist with any emotional needs. Member Ryan said when things like this happen, the trigger for the event may not occur for a while and she would like the social workers and psychologists to continue to watch for students who may need help in the future. Dr. Johnson said that students will be writing letters and sometimes that may trigger feelings in kids. Student support staff will be reminded to watch for these triggers. Member Burns shared that students who have come up to camp have shared their anxiety of seeing their parents interacting together in these stressful situations. It made students fearful about being away from their parents and they were very concerned about their parents during the fire period.

### **3. State Economic Update**

Bill Clark shared that administration has been watching the State economic situation. He shared an article showing projected deficits and very recent news that the Governor has directed a 10% cut across the board. This is a result of issues such as a revenue decline in sales tax, increasing unemployment, and high gas prices. Some economists are using the word "recession". He presented a State Budget summary showing the State adopted budget of approximately \$100 billion. With the decline in revenue the budget may be decreased to approximately \$90 billion. The impact to the District could be cash shortfalls against the State reserve level. Member Burns asked Mr. Clark what does that mean for the District and the impact to the reserve. Mr. Clark said it may be prudent for the District to look at the way we do things this year in anticipation of the State shortfall. Mr. Clark said if the State is compelled to reduce revenues, we may see mid-year budget cuts. Planning for State budget cuts should include looking at our current operating procedures and plan for cuts.

Member Burns concurred that the planning process should begin now in case we do not receive full funding next year and he believes the Board should begin preparations to be in front of the declines rather than caught off guard. Member Burns suggested talking to staff about where we may be able to save dollars until further in the year when more is known.

Dr. Johnson said a complete report is due from the State on November 14<sup>th</sup> and administration will bring more information to the November 20<sup>th</sup> Board meeting.

### **4. Spotlight on Learning - Principal Presentation from Rio Seco School on Instructional Leadership to Meet Student Achievement Targets**

Dr. Johnson introduced Lisa McColl, principal at Rio Seco School, who presented to the Board the Three R's at Rio Seco: Rigor, Relationships, and Results. Mrs. McColl shared Bloom's Taxonomy and said that often instruction ends at the third level of Bloom's Taxonomy. Students need to go beyond to analysis, synthesis, and evaluation. These three levels are where the focus will be at Rio Seco this year to add "Rigor" to the curriculum. She shared nothing can be accomplished without "Relationships" and staff works every day in every classroom to insure the success of students through Professional Learning Communities, junior high leadership teams, ASB, peer mediators, Peace Builders, and Character Counts. Each trimester there is a pride poster contest about "Caring for the school and for each other." Rio Seco is also looking for the "Results," using past student achievement data. Targets have been set and focus areas have been identified for improvement. Interventions to address the improvement areas include, skill based grouping, literacy support, RSP teacher support, Language Arts Specialist support, a restructured schedule for junior high, bilingual assistant, Momentum Tutoring, and Hartford tutors. Another "R" is the reward of the higher levels of educational achievement, a caring school culture, and a commitment to doing what's best for all students. Board members thanked Mrs. McColl for her presentation.

### **C. PUBLIC COMMUNICATION**

President Carlisle invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

### **D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Carlisle invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Reports
- 2.3. Acceptance of Donations
- 2.4. Approval of Transportation Services between the Santee School District and the City of Santee
- 2.5. Adoption of Resolution Regarding Student Attendance (ADA) during the 2007 Fires
- 3.1. Approval of Physical Education Content Standards

- 3.2. Approval of Memorandum of Agreement with San Diego County Office of Education for the Transforming East County Physical Education Programs (TEC-PEP) Grant (*Pulled for separate consideration.*)
- 3.3. Approval of Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services
  - 4.1. Personnel, Regular
  - 4.2. Adoption of Resolutions Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2, and 44263
  - 4.3. Approval to Amend Resolution No. 0708-07 to Layoff Identified Classified Employees
  - 4.4. Approval of Revised Job Descriptions for Craftworker II and Craftworker III Positions

It was moved and seconded to approve Consent Items, with the exception of Item 3.2.

**Motion: Ryan**

**Second: Bartholomew**

**Vote: 5-0**

3.2. Approval of Memorandum of Agreement with San Diego County Office of Education for the Transforming East County Physical Education Programs (TEC-PEP) Grant (*Pulled by Member Burns for separate consideration.*)

Member Burns will abstain from voting on this item because the agreement is with his employer.

**Motion: El-Hajj**

**Second: Ryan**

**Vote: 5-0**

#### **E. DISCUSSION AND/OR ACTION ITEMS**

President Carlisle invited comments from the public on any item listed under Discussion and/or Action. There were not comments.

##### **1.1. Technology Plan for Learning**

Dr. Johnson presented a vision for the District for an Ideal Technology Instructional Plan. She shared that, for 21<sup>st</sup> century learning, students need life and career skills for the future which include technology skills. Santee School District will be teaching students for their future, and not for our past. Dr. Johnson shared information about Classrooms of the Future, where classrooms need to be interactive and connected. The vision and plan include classroom configurations of hardware and infrastructure, professional development, changing skills and teaching paradigms, and modernized library-media facilities.

She shared a roadmap from 2005 to 2013 showing classroom hardware installation in all grade levels and professional development to integrate the technology hardware with classroom instruction. Ernie Nevares, Director of Instructional Technology, shared the challenges ahead and how administration developed this plan which they believe will implement a quality technology plan over the next several years. Bill Clark, Assistant Superintendent of Business Services, shared a funding plan for the technology vision presented by Dr. Johnson. This funding plan protects the reserve, capital funding revenues for Modernization, and anticipates the use of additional QZAB funding. He shared there are grants that may extend the budget and the District will be aggressive in pursuing grants.

John Tofflemire, Assistant Superintendent of Human Resources shared a draft job description for support staff that will support technology learning in the library technology centers. Human Resources will work with the classified employee bargaining unit to establish a job description and provide opportunities for current employees to fill these positions.

Dr. Johnson completed her presentation with a demonstration of how students at Pepper Drive, using increased technology funded by QZAB resources, accessed multiple sources for learning and put together a presentation about the circulatory system.

Dr. Johnson said the technology vision was presented to the Board to seek direction about the vision plan and to present the need for the infrastructure in the whole of the plan to support technology in the classroom. There will also be a need to increase the skills of support staff in library tech centers.

Member Burns asked if the new job description would replace the current media clerk. Mr. Tofflemire said the transition has not yet been determined and is open for discussion because there will still be the need for someone to maintain the hard copy materials, but there will also be a need for someone with more advanced technology skills.

Member Bartholomew asked if the costs included refreshing the technology equipment as a line item. Mr. Clark said the funding becomes available to begin refreshing the grade levels with new technology requirements in the 5 year window, is included in the estimates, and is expected to decrease over time.

Member Bartholomew asked if there is any cost to general fund dollars and if this funding plan hinges on receiving another QZAB grant. Mr. Clark said there is no increase to the general fund outlay, the cost of the plan uses current QZAB funding and potential acquired funding sources. He believes it is likely we could get another QZAB grant.

Member Carlisle asked what the school & library block grant funds are currently used for. Mr. Clark said in the past it mostly provided library books at the schools and District library. Dr. Johnson said this fund was developed several years ago when California citizens wanted to increase library books in schools. The school money went away but the District funding continues and is very flexible.

Member Carlisle asked about the capital acquisition account, what we have purchased from these funds, and how will we continue to purchase new vehicles and other capital items that will be needed if we allocate this money

Mr. Clark said technology has become a top priority in the District. Most capital items have recently been replaced and will be good for about 9-10 years before needing replacement again. Member Carlisle asked if the school sites were willing to support the plan financially where needed. Dr. Johnson said instructional leaders will need to have a school plan and some schools will be better able to support the plan than others. This will be under discussion in the future.

Member Carlisle asked about the library support staff, if this would be a new or reclassified position and would there be an increase in salary. Mr. Tofflemire said a determination will need to be made if one or two positions will be needed at each site and if one position is determined, it will cost more because increased skill levels will be required. Member Carlisle liked seeing the big picture but is concerned about the impact on employees.

Dr. Johnson said personnel to support the new library tech centers will need technology skills and there needs to be discussion about who will supervise those centers. Member Bartholomew asked if this project is insulated from any modernization accounts. Mr. Clark said yes, the plan insulates the modernization dollars and actually supports modernization by providing the equipment for library tech centers that was uncertain through modernization.

Dr. Johnson said the next step would be to bring back the standardized equipment installation and funding for grades 6 and 7. The immediate next step is the infrastructure upgrade at the six remaining schools which was brought to the Board in the next agenda item.

Member Burns said he agrees that we need to begin looking at the support staff positions. In all fairness, if they do not have the skills, he believes we should give employees enough time to have the opportunity to obtain the skills to fill the new positions. Mr. Tofflemire shared the concept of this position with CSEA leadership this afternoon. He said employees will be provided the information about the technology plan and Human Resources will help to insure the success of the project by assisting current employees interested in preparing themselves to qualify for the new position. No action was requested or taken for this item.

#### **1.2. Technology Infrastructure for Six District Schools**

Dr. Johnson reported it would be very difficult to implement more technology without implementing the network infrastructure and asked the Board to approve moving ahead with the infrastructure at the six remaining schools where installation has not yet occurred.

Member Burns asked what would happen if the infrastructure was not provided. Bernard Yeo, Director of Information Technology, said we would not be able to move forward with technology installations in grades six through eight. Three schools had difficulty when the technology hardware was installed in grades four and five. Equipment was borrowed so the three schools could implement their technology programs with the new hardware. Member Bartholomew asked if the Thin Clients' ability to get information quickly is limited by the infrastructure capability. Mr. Yeo said yes, the District network is old, "flat", and filled up. The infrastructure needs to be replaced and will make the system multi-layered so additional equipment can be added at the schools.

Member El-Hajj said the bid is much lower than the earlier anticipated cost and wanted to assure we are getting the quality we need at the lower cost. Mr. Yeo said administration tested the HP equipment and it is capable of doing the job at a lower cost. He also used this equipment in his position with National City. The bids received were all on the same equipment, not different brands.

Member Ryan asked where the funding was to come from. Mr. Clark said funding would come from a variety of fund carryovers as noted in the funding summary presented.

Member Burns moved to approve the award and implementation of the Network Infrastructure RFP for six District schools (Cajon Park, Carlton Oaks, Carlton Hills, Hill Creek, Sycamore Canyon and Chet F. Harritt) to SEHI Computer Products, Inc. in the amount of \$324,500.

Ernie Nevares shared that other districts have begun looking at Santee's technology plan. Recently Del Mar called and asked about our separation of instructional and information technology leadership model and will visit Santee to pursue this possibility in their district.

**Motion: Burns**

**Second: Ryan**

**Vote: 5-0**

**2.1. Approval of Services with School Facilities Consultants**

Bill Clark presented a request to the Board to utilize consultant services to assist the District in maximizing all available State funding to move our development mitigation forward. He said the District needs to demonstrate to the State that we are eligible for new school construction where current and future development fees could be triggered, as well as new construction grants. With the professional skill of the proposed consultants, it is hoped that these funds can be realized.

Member Ryan asked if Level 2 developer fees collected by Santee would need to be shared with Grossmont High School District. Mr. Clark said that Santee would be independent of other districts and would not have to share collected fees.

Member Ryan also asked if seeking legislation would give the District the authority to collect Level 2 fees. Mr. Clark explained that Mr. Hall would like to ask the State to look at how our property is currently designated. It takes a lot longer to pass legislation. Member Ryan said it may be beneficial to pursue both areas in case the request is not approved. Consultant Eric Hall said it may be wise to consider a dual path. The State department will be looking at the District's bond funds. He hopes that within 6-9 months, working with the OPSC, we could get the Santee School site off the books as a school. Mr. Hall said it would be great to move forward on legislation as well.

Member Ryan agreed that pursuing both would provide a backup. Member El-Hajj said legislation with the Santee name on it may influence the State to act.

Member Ryan moved to approve services with Eric Hall & Associates, LLC, School Facilities Consultants, and Parzen Consulting to provide services to secure additional State funding and authorize staff to execute the necessary documents.

***Motion: Ryan***

***Second: El-Hajj***

***Vote: 5-0***

**2.2. Authorization to Seek Bids for Work for Future Modernization Construction at Cajon Park School**

Bill Clark reported that the time has finally come that the Board has the opportunity to discuss actual construction after many months of planning. He asked the Board to proceed with the bid process to temporarily relocate the cooling tower at Cajon Park School to begin preparations for the construction of the junior high complex. Member Burns moved to authorize the request for bids for the temporary relocation of the cooling tower at Cajon Park and the demolition and abatement of hazardous materials of the locker building at Cajon Park School.

***Motion: Burns***

***Second: Ryan***

***Vote: 5-0***

**3.1. California Healthy Kids Survey Results**

Kristin Baranski, Director of Curriculum and Assessment, presented the results of the California Healthy Kids Survey given to 5<sup>th</sup> and 7<sup>th</sup> grade students in the spring of 2007.

Mrs. Baranski reported an increase in student participation and the hope is to continue to increase student participation which would increase the reliability of the data.

The trend data for 5<sup>th</sup> graders shows a 2% increase in students using cigarettes, no increase in students using marijuana, and a 7% decrease in students feeling safe at school.

Seventh grade trend data shows a 2% increase in cigarette use, and a 2% increase in smoking marijuana. Student responses show a 4% increase in feeling harassed at school, a 2% increase in students who said they have carried a weapon on school property, a 2% increase in students who said they have caring relationships on campus, a 3% increase in opportunities for meaningful participation at school, and a 3% increase in total school connectedness.

Data on internet safety shows that 54% of students have a My Space account and 16% have met someone in person after meeting online.

Member El-Hajj asked if the data showing 5% of students who said they carried a gun on school property and 10% who said they carried another weapon is an increase or decrease from previous years. Mrs. Baranski said the percentages were a slight increase from previous years. Member El-Hajj said that as a junior high teacher, she knows that not all 7<sup>th</sup> graders take the survey seriously and some may answer merely for shock value.

Member El-Hajj expressed concern about the number of kids who said they were involved with a gang. She asked if the data was broken down by school. Mrs. Baranski said the data was available by school.

Members El-Hajj and Ryan would like to see Santee's data in comparison with other districts. Mrs. Baranski said she will provide the Board with the data by school and compared to other districts

Member Burns shared a concern that last week, in Santee, some school age children were robbed at knifepoint by a local high school age person.

Dr. Johnson said administration believes that Project Alert and Caring Schools is going to make a big difference for students and that the data will show this in the future.

Member Bartholomew said he is concerned with the data, coupled with the discussion with students at the Student Forum prior to the Board meeting. He is interested to see what some of these new District programs will do for the future.

Member Ryan said in considering the data, boys would also answer the hit or push question yes, because that is what boys do. Member Bartholomew said the frustration is that you do not know how serious the survey is taken and to what degree the error is. He asked how this information can be used to make a difference. Mrs. Baranski responded that the new programs in place at schools this year should show a measurable difference in the next survey. In comparison to the State, there are not great differences and Santee actually measures better in the area of "connectedness."

Member Burns asked if any of the school data raised a red flag. Mrs. Baranski said no, that the Caring Schools Committee reviewed the data and found nothing more alarming than in the 2005 survey results. The information will be presented to ACI during on November 8<sup>th</sup>. Board members would be interested to see school data for questions about guns, gangs, violence, and suicide attempts to look for pockets and correlations. Board members thanked Mrs. Baranski for the report.

### **3.2. Consideration of Goals for the Advisory Council for Instruction (ACI)**

Kristin Baranski shared the recommended goals for the Advisory Council on instruction (ACI) on behalf of Emily Andrade, who was attending an awards presentation for Sycamore Canyon School. Mrs. Baranski reported each year ACI puts together goals revolving around the District's current needs demonstrated by the strategic plan. Member El-Hajj asked what curriculum adoptions are coming up. Mrs. Baranski said the District is currently adopting science and next year will adopt math. Member Burns moved to approve the goals for ACI for 2007-08.

***Motion: Burns***

***Second: Bartholomew***

***Vote: 5-0***

### **F. BOARD COMMUNICATION**

Member Ryan reported Prop. 63 implementation for a small population of high needs children. The probation department is recommending that the dollars be given to schools because schools see the children first. It is the best way to reach the largest number of children. The money could be used for PIP, suicide prevention, and other student intervention programs. Community forums will be held and Board members need to attend to support the proposal. Education will need to show we have dollars to add to the funding to support students. Board members indicated that they will alternate attending and Member Ryan will get the dates to them.

Member Bartholomew reported that Member Burns and he met with Dr. Johnson to begin the policy review process. They found that many policies are out of date, and realized there is a great need to revise and standardize our policies and it would be a hefty process. CSBA provides policy services and Administration is investigating their services so the committee can determine if services with CSBA may fill the District's need.

Member Burns would like all Board members to meet the new Sheriff's Captain. He recently met Capt. Duke and said it was nice to talk to her about her role with the District. Member Burns shared with her some of his concerns about the parks and found her to be very approachable. He would like to invite Capt. Duke to meet with the Board and maybe include the principals in the meeting. Dr. Johnson reported she had met with Capt. Duke and was developing a plan for Capt. Duke to begin meeting with principals and the Superintendent monthly.

President Carlisle reported Sycamore Canyon was receiving an award this evening in Los Angeles from the California Businesses for Educational Excellence. Hill Creek School has been notified that they have been selected to receive a CSBA Golden Bell Award for their History Faire program and will be honored at a luncheon on December 1<sup>st</sup>. Lis,

Dr. Johnson reported today, November 6, 2007, was proclaimed "Chris Stanley Day" in the County of San Diego by the County Board of Supervisors.

A draft of the ECHO advertisement was shared with the Board. Members asked for the bottom area containing the text to be made larger. They recommended brief text to provide a more visual advertisement. Member Ryan asked Linda to call the Chamber and request the bill to be sent to the District Office and not her home. Member Bartholomew suggested we may wish to show how Santee compares with other San Diego County districts in student achievement.

President Carlisle said he believed the Student Forum went well. Member Burns asked how Sycamore Canyon could be addressed if they do not participate in the Student Forums. He does not want to miss the opportunity to dialogue

with those kids. The goal is to hear student concerns to be able to address the needs. He suggested Board members may also wish to talk with at-risk kids.

President Carlisle reported the City/Board committee will meet on November 19<sup>th</sup>. He said ball field relocation should be an agenda item. Linda will send agenda topics to the City.

Dr. Johnson shared with Board members the next Facilities Workshop would be scheduled for January 22<sup>nd</sup>. Linda will be pairing up Board members and Executive Council members to visit staff meetings over the next couple of months. The forum will be to answer questions about Modernization and present key messages. No Power Point will be included.

#### G. CLOSED SESSION

President Carlisle announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
2. Conference with Labor Negotiator (Govt. Code § 54956.8)  
*Agency Negotiator: John Tofflemire, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association*  
*California School Employees Association*  
*Santee Administrators Association*  
*Purpose: Negotiations*
3. Conference with Real Property Negotiators (Govt. Code §54956.8)  
*Location: Santee School Site. 10445 Mission Gorge Rd., Santee 92071*  
*Agency Negotiators: Dr. Lis Johnson, Superintendent*  
*Bill Clark, Assistant Superintendent, Business Services*  
*Negotiating Party: City of Santee*  
*Purpose: Price and Terms*  
*Location: Fanita Ranch (Undeveloped property located north of Cuyamaca St. and between Fanita Parkway and Magnolia Ave.) Santee 92071*  
*Agency Negotiators: Dr. Lis Johnson, Superintendent*  
*Bill Clark, Assistant Superintendent, Business Services*  
*Negotiating Party: Barratt American*  
*Purpose: Price and Terms*  
*Location: Sky Ranch (Rattlesnake Mountain at the northerly terminus of Graves Avenue) Santee 92071*  
*Agency Negotiators: Dr. Lis Johnson, Superintendent*  
*Bill Clark, Assistant Superintendent, Business Services*  
*Negotiating Party: Lennar*  
*Purpose: Price and Terms*

The Board entered closed session at 9:40 p.m.

#### H. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:30 p.m. No action was reported. The November 6, 2007 regular meeting adjourned at 11:30 p.m.